We collect personal information from you, including information about your:

- Name
- Contact information
- Billing or purchase information

We collect your personal information in order to:

• Understand your situation and provide the best possible insurance product for you.

Besides our staff, we share this information with:

• The insurance company in order to understand your circumstances and health and find a product best suited to your needs and requirements.

Providing some information is optional. If you choose not to enter personal and health-related information, we will be unable to provide financial services advice.

We keep your information safe by storing it in limited-access draws and password-protected CRM software and only allow certain staff to access it .

We keep your information for seven years at which point we securely destroy it by securely erasing all digital files and shredding paper copies. You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at <a href="mailto:nzinsurance@xtra.co.nz">nzinsurance@xtra.co.nz</a>, or 09 278 6057, or 376 Great South Road, Papatoetoe, Auckland.